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(LinkedIn)
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Top Skills

Public Administration
Technical Recruiting
Talent Management

Languages

Chinese - Mandarin

Certifications

PHR®
SHRM-CP
SHRM-SCP
IPMA-SCP

David Kitchen, MPA, IPMA-SCP

Public Sector HR Professional
Lehi

Summary

Appreciating public sector HR.

Experience

Lehi City
Human Resources Manager
March 2013 - Present (9 years 1 month)
Lehi, Utah

HR Generalist for local government with about 350 FTEs.

IPMA-HR Utah Chapter
President
October 2018 - October 2020 (2 years 1 month)
Supporting public sector HR professionals across Utah

Brigham Young University
Adjunct Instructor
September 2019 - December 2019 (4 months)
Co- Teaching Executive MPA HR Class for Fall 2019 at BYU Salt Lake Center.
<https://marriottschool.byu.edu/mpa/>

State of Utah Department of Human Resource Management (DHRM)
Research/Quality Assurance Consultant
January 2011 - March 2013 (2 years 3 months)

Utah Department of Human Resource Management (DHRM)
Human Resource Technician
July 2010 - January 2011 (7 months)
As a field office technician at the Utah State Developmental Center, I support about 600 employees with payroll processing, benefits administration, internal recruitments, and general employee support.

Brigham Young University
Equal Employment Intern
April 2009 - May 2010 (1 year 2 months)

I interned in BYU's Human Resource Services, more specifically in the Employee Relations/Equal Opportunity Department. I managed several projects including a new online training for students, posting employment laws around campus, and supporting the Equal Opportunity Manager. What a great learning experience and a great team!

GravityPeople
Recruiter
July 2007 - August 2008 (1 year 2 months)

GravityPeople is a software and services company. We designed and delivered recruiting solutions for on-going and project-based hiring initiatives.

Responsibilities:

Promoted from Research Analyst to Account Manager after 5 months

Search for qualified candidates who match client specifications

First point of contact from clients with candidates in hiring process

Meet clients' needs in various stages of hiring process

Facilitate communication between candidates and clients.

Recruit potential candidates

Recruiting is the last business process to be modernized. We will be the company that brings executive oversight, reliability and repeatability to professional recruiting.

Missionary Training Center
Zone Coordinator
February 2005 - July 2007 (2 years 6 months)

Taught Mandarin Chinese to full-time missionaries.

Coordinated learning activities among Mandarin Language Teachers, Ecclesiastical and Administrative leaders.

Education

Brigham Young University
MPA, Human Resources · (2008 - 2010)

Brigham Young University

B.A. Communciation, Communication Studies, Asian Studies · (2001 - 2007)